### 215 - Office of Capital and Forensic Writs

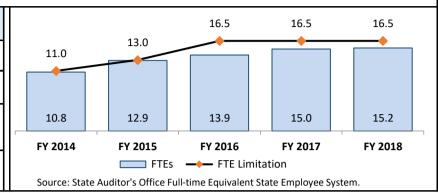
Workforce Summary Document prepared by the State Auditor's Office.

Based on information **self-reported** by the agency, the following items are noteworthy.

### **Full-Time Equivalent (FTE) Employees**

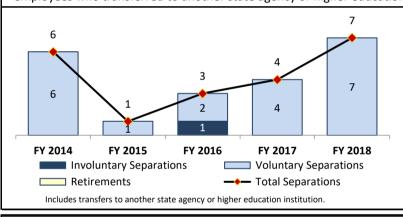
The agency's full-time equivalent (FTE) employee limitation remained the same in fiscal year 2018 compared to fiscal year 2017. Compared to fiscal year 2014, the agency had an increase of 4.4 (40.7 percent) in the total number of FTEs.

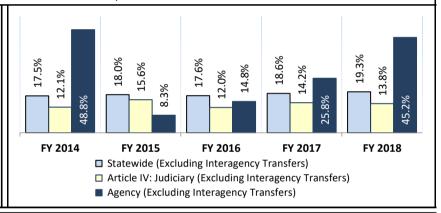
FTEs Below/Above FTE Limitation								
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018			
FTE Limitation	11.0	13.0	16.5	16.5	16.5			
Number Below or Above Limitation	-0.2	-0.1	-2.6	-1.5	-1.3			
Percent Above or Below Limitation	-1.8%	-0.8%	-15.8%	-9.1%	-7.9%			



# Employee Turnover <sup>a</sup>

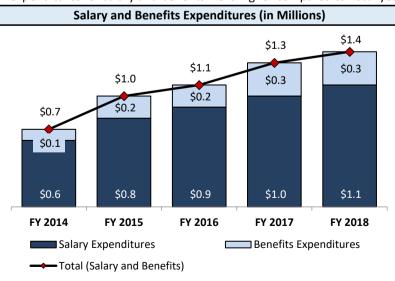
Excluding interagency transfers, the turnover rate within the agency (45.2 percent) was higher than the statewide turnover rate (19.3 percent) and higher than the turnover rate of Article IV agencies (13.8 percent) during fiscal year 2018. The fiscal year 2018 agency turnover rate including employees who transferred to another state agency or higher education institution was 45.2 percent.





### **Compensation Information**

The average agency salary of \$63,587 in fiscal year 2018 represented an increase of 15.0 percent compared to the average agency salary in fiscal year 2014. In fiscal year 2018, 35.5 percent of employees were paid below the midpoint of the salary range in which they were assigned. Total agency expenditures for salary and benefits were higher compared to fiscal year 2014.

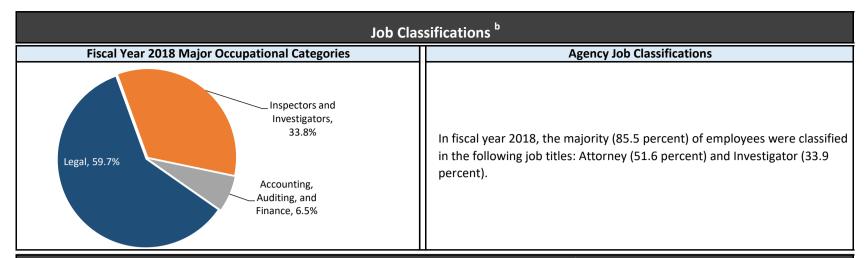


Average Salary Trends										
	F	Y 2014	4 FY 2015		FY 2016		FY 2017		FY 2018	
Executive Director	\$	131,300	\$	133,926	\$	137,274	\$	137,274	\$	137,274
Agency Average	\$	55,290	\$	56,371	\$	60,700	\$	63,024	\$	63,587
Article Average	\$	66,533	\$	68,197	\$	73,906	\$	74,776	\$	76,203
Statewide Average	\$	42,116	\$	43,255	\$	45,365	\$	46,475	\$	47,506
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Note: With the exception of the executive director, the average salary is for classified regular, full-time employees only.

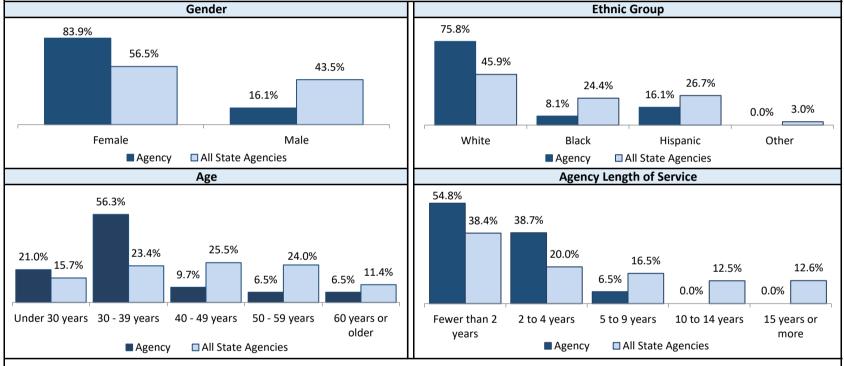
Number of and Total Dollars Spent on Salary Actions							
	Fiscal Year 2017			Fiscal Year 2018			
	Actions	C	Pollars Spent	Actions		Dollars Spent	
Promotions	0	\$	0	1	\$	2,500	
Merits	0	\$	0	0	\$	0	
One-Time Merits	11	\$	50,000	0	\$	0	
Equity Adjustments	2	\$	4,167	2	\$	7,000	
Reclassifications	0	\$	0	3	\$	0	
Totals	13	\$	54,167	6	\$	9,500	

<sup>&</sup>lt;sup>a</sup> Turnover, salary trends, and salary action information was prepared from quarterly and year-end summary information received from the Office of the Comptroller of Public Accounts' Uniform Statewide Payroll/Personnel System (USPS) and Standardized Payroll/Personnel Reporting System (SPRS). Unless otherwise indicated, these data are reported for classified regular, full-time and part-time employees. Salary and benefit information was taken from the Office of the Comptroller of Public Accounts' Uniform Statewide Accounting System (USAS).



# Fiscal Year 2018 Workforce Demographics b

On average, employees at the agency were 37.2 years of age and had 2.2 years of agency length of service. Of the agency's employees, 22.7 percent were 40 years of age or older, and 93.5 percent had fewer than 5 years of agency length of service.

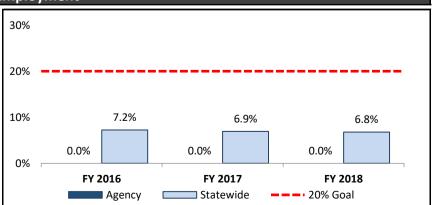


<sup>&</sup>lt;sup>b</sup> Job classification and demographic information was prepared from quarterly and year-end summary information received from the Office of the Comptroller of Public Accounts' Uniform Statewide Payroll/Personnel System (USPS) and Standardized Payroll/Personnel Reporting System (SPRS). Data includes classified regular, full-time and part-time employees. Demographic data may appear skewed for agencies with fewer than 50 employees.

#### Veteran Employment <sup>c</sup>

Effective fiscal year 2016, Texas Government Code, Section 657.004, sets for state agencies a goal of employing veterans in full-time positions equal to at least 20.0 percent of the total number of agency employees.

No veterans were employed by the agency in fiscal years 2016, 2017, and 2018.



<sup>&</sup>lt;sup>c</sup> Information on veteran employment was obtained from the Office of the Comptroller of Public Accounts. Statewide totals include state agencies and higher education institutions.

Source: State Auditor's Office 215 - Office of Capital and Forensic Writs January 2019